

# GrantSolutions 3.5 Release Notes – Federal Staff

## General Improvements

- A correction was implemented for users that experienced disappearing main menus after logging into GrantSolutions from an external page link.
- The Project Title and Agency Name has been added to email messages when an award is issued. This information has been added to the main text, below the Grant Program information.
- The WYSIWYG Editor (TinyMCE) has been upgraded to allow use of the **Ctrl+V** keyboard combination when cutting and pasting text within GrantSolutions. The “Post from Word” feature is still available.
- The RMM interface has been expanded to include an additional field when sending applications to review. The Partner assigned to the application shall be included when applications are sent.

## Enterprise Reporting System (ERS)

GrantSolutions will be integrated with ERS to support new reporting capabilities. Financial accounts that are used for the American Recovery and Reinvestment Act of 2009 will be added to the CAN Lookup screen.

## Federal Funding Accountability and Transparency Act (FFATA) Reporting

The draft NGA page has been modified to capture the Grant Recipient’s County, City, State Code and County Name for FFATA reporting. This information will be verified and/or retrieved when an award is drafted or the primary address of the recipient is modified. The FFATA fields will display a combination of editable and *display-only* fields.

- All previously entered FFATA information will display on-screen in a *display-only* field. For all remaining information, an editable field or *drop-down* list containing available information, will be presented.
- New lookup tables will be available for Federal Agency codes and State and County codes.
- The editable fields are editable only in the “Draft” and “In Review” states.

## NGA Attachments

Implemented a new feature that allows users upload file attachments to be added to NGA Templates and the NGA Terms and Conditions (NGA Component).

- After a virus scan, users may attach a file to an NGA using the Terms and Conditions and the system will convert the file to PDF.

# Administration for Children & Families/Office of Family Assistance (OFA)

## ***Risk Management***

With this release, a new Risk Management module will allow program staff to perform quantitative risk assessments for their grantees. Each grant program can be setup to have a custom set of questions that are used when performing risk assessments. The questions used can be changed at any time by users with the proper authority.

This functionality will be available from the top menu and also via My Grants List. Not all programs will see the new options. Program offices must request that this functionality be turned on for them.

The following is a summary of the new functionality:

1. The Questionnaire Management screen allows program office staff to manage the risk criteria questions to be used when performing risk assessments. Each program office can have its own set of questions to be used for that particular grant program.
2. The Risk Assessment screen is allows Program Staff to perform a risk analysis of a grantee for a particular grant project.
3. The Risk Report is a report that shows the risk scores and the risk indicator for grantees. The report currently provides risk score for each grant program.

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**NOTE:** The Risk Management module is currently available *only* to OFA. For a demonstration, please contact GrantSolutions' HelpDesk.

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## **Funding Memo**

A few additional enhancements were added to the new Funding Memo screen:

1. Once a search is executed, the retrieved list of Funding Memos are displayed in ascending order by the Application Number.
  - Select the **Application Type** column heading to sort the retrieved list of records by (New, Competing Continuation, Directed Supplement, Non-Competing Continuation, Post Award Amendment).
  - Select the **Grant Number** column heading to sort the retrieved list of records in ascending order by Grant Number.
2. With the release of new Post-Award features on the Funding Memo page, the "Change Grantee Information" page has become obsolete and removed. Users will also notice that the sub-menu option Grantee Information is no longer available from the Grants Management; Grant Portfolio menu options.

### ***Known Issue with this release.***

On the Funding Memo screen, if a user executes a search that retrieves more than one page of records, "Action" links will be missing on some records on the first page. The short term work around is:

- Users must go to the "next" or any other page of data; then return to the first page. All appropriate links will then appear.
- This will be corrected in first post-deployment patch early next week.

## **Admin Module**

With the release of the new features on the Funding Memo page, the “Funding Memo Task Message Due Dates” and “Prior Approval Memo Task Message Due Dates” pages have been removed from the Admin module. Users will also notice that the sub-menu option “Task Message Due Dates” is no longer available from the System configuration Main Menu option.